



AGENDA
City of Santa Clara Youth Commission

Tuesday, September 16, 2014
Santa Clara Teen Center
2446 Cabrillo Avenue, Santa Clara, California

5:30pm, Dinner
6:00pm - 8:30pm, Regular meeting

- I. Call to Order
- II. Introduction of guests and City staff
- III. Election of Officers – discuss positions and responsibilities
 - A. Chair
 - B. Vice Chair
 - C. Secretary
 - D. Treasurer
- IV. Approval of minutes from May 13 and August 19 meeting
- V. Correspondence/Communications
- VI. Summary of City Council actions
- VII. Old Business
 - A. Review phone, email and birthday roster for accuracy
 1. Badges
 - B. Review 2013-2014 City of Santa Clara Youth Commission accomplishments
 - C. Review 2014-2015 meeting and activity calendar
 - D. Youth Commission binder
 1. By-Laws
 2. Brown Act
 3. Parliamentary Procedure
 - E. Member at Large program
 - F. Brainstorm 2014-2015 Youth Commission goals
 - G. BBQ Mixer & Sunset Cinema, at the Teen Center – September 19
- VIII. New Business
 - A. City of Santa Clara Art and Wine Festival, September 12 – 14
 1. Loading/unloading – September 12 & 14
 2. Hot Dog booth – September 13 & 14
 - B. Halloween Party – Friday, October 31, 3:00pm – 6:00pm
 - C. Finalize 2014-2015 goals
 - D. Develop calendar of events
 - E. Form committees
 - F. Brainstorm team building ideas and dates
 - G. Youth Commission T-shirts
- IX. Public Presentations
- X. Adjourn

NEXT MEETING....
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